



Programa - Legal Writing and Legal Skills

Date and Class	Topic/Activity
Tues. December 12	
Class 1	Introduction to class and to each other Ice-breaker exercise
Class 2	Introduction to client matter; initial discussion of the facts, law, approach
Wed. December 13	
Class 3	Discussion of contract drafting (handouts)
Class 4	Review of agreements from LAW Law Firm (representation, non-disclosure and non-solicitation and competition)
Homework	Review of glossary of contract terms (pages 5-10 of handouts)
Fri. December 14	
Class 5	Continued discussion of contract drafting (language tips/advice for clear contracts)
Class 6	Exercise of review and revision of contract provisions
Sat. December 16	
Class 7	Continued exercise of review and revision of contract provisions
Class 8	Review and revision of contracts from client matter for language
Homework	Read four cases dealing with non-compete agreements and provided Rule of Professional Responsibility
Tues. December 19	

Class 9	Discussion of cases and law regarding restrictive covenants; application to our case
Class 10	Continued discussion of cases; discussion of client interviews with oral comprehension exercise
Wed. December 20	
Class 11	Discussion of Chilean law that applies to client matter
Class 12	Continued discussion of Chilean law that applies; small group presentations of the same
Tues. December 26	
Class 13	Mock client meetings between counsel and Marco Lombardi, advising Lombardi of Chilean law, comparison with US law and advice on how to proceed
Class 14	Drafting of email to client regarding Chilean law and its applicability to his matter
Wed. December 27	
Class 15	Endorsement agreements; introduction to topic, review of applicable law and listening comprehension
Class 16	Presentation of endorsement agreement negotiation exercise; small group discussion of applicable Chilean law
Fri. December 29	
Class 17	Brainstorming session for negotiation
Class 18	Mock negotiation between attorney for Angelo Hernandez and Rip & Shred, Inc. and reporting of results
Homework	Read proposed template endorsement agreement
Tues. January 2	
Class 19	Discussion of template; pair work to revise template to suit negotiated agreement
Class 20	Continued pair work

Wed. January 3	
Class 21	Group exercise: revision of provisions of students' revised agreements
Class 22	Mock client meeting with Marco Lombardi, advising him of the Chilean law and the results of the negotiation
Homework	Review business correspondence exercises
Fri. January 5	
Class 23	Pair work drafting follow-up letter to Marco Lombardi
Class 24	Contract drafting exercise – how to draft contract to suit client's needs and interests End of class and good-byes!