

# Karen A. Lundquist

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## **TEACHING EXPERIENCE**

**University of Minnesota Law School LL.M. Program**, Minneapolis, Minnesota August 2011 – present  
*Assistant Professor of ESL and Legal Skills*

- Developed course materials and taught classes on legal writing, reading and research and legal skills to approximately 50-60 foreign-trained attorneys (per semester)
- Provided additional ESL assistance (grammar, writing, speaking, reading comprehension) to JD and LL.M. students enrolled at the University of Minnesota Law School
- Organized initiatives for international students enrolled at the Law School including orientation for incoming international first-year students and workshops for LL.M. students

**William Mitchell College of Law**, Saint Paul, Minnesota August 2007 – February 2011  
*Co-Director, Legal Practicum: Business Practice*

- Responsible for recruiting 25-30 practicing attorneys as adjunct professors for skills-based, three phased- business course for upper-level law students
- Developed curriculum for phase II and III of course, concentrating on transactional business issues and a skills-based curriculum teaching students hands-on how to represent clients  
Worked with students on a daily basis, advising them on assignments and course work and grading papers, memos and oral exercises
- Taught classes on issues such as professional responsibility, marketing and client interviewing

**St. Mary's University**, Minneapolis, Minnesota October 2010 – present  
*Adjunct Professor, Master's in HR Management Program*

- Taught online Employment Law course to students in Human Resources Management Master's program
- Developed simulated course exercises for students to facilitate and improve their understanding of employment law
- Developed curriculum and materials for online version of employment law course to be offered from May 2013

**William Mitchell College of Law**, Saint Paul, Minnesota 2005 - 2010  
*Coordinator and Instructor, Summer Institute on American Law*

- Coordinated and managed 3-week study abroad program for 20 Turkish lawyers, law students and judges, including field trips to court houses, private law firms and corporate legal offices
- Created and taught course on American legal system to the visiting students, focusing on the U.S. judicial system, the rule of law, the American case law system, research and reasoning in the U.S. legal system and alternative dispute resolution

**Self-Employed English as a Foreign Language (EFL) Instructor**, Rome, Italy 1992-2001

- Recruited, scheduled and taught individually and in small groups 30-35 private language students per week

**Freelance Author, Translator and Editor**, Rome, Italy

- Created and authored 10 course booklets for teaching English as a foreign language, published by DeAgostini, the largest Italian publishing house, and sold at newsstands throughout Italy
- Responsible for the English translation of the book *Jubileum A.D. 2000*, written by Saveria Russo and published by Italservice S.r.L.
- Translated works from various fields, including legal, business, computer and medical. Proofread and edited texts for educational CD ROMs produced by Eclectica Multimedia, external communication brochures for Alenia Spazio (Italian Space Agency) and journal articles and academic papers for the I.T. Department at the Università di Roma “La Sapienza”

**Law Faculty, Università LUISS**, Rome, Italy

1999-2001

*English Instructor*

- Taught advanced English classes to Italian law students, concentrating on legal terminology and issues
- Researched and prepared exams, curricula and class work on legal topics

**Istituto Europeo di Design**, Rome, Italy

1996-2000

*English Instructor and Coordinator English Department*

- Coordinated English courses for approximately 300 students, including hiring other instructors
- Conceptualized, wrote and taught original course of teaching English as a foreign language: English in Advertising

**LEGAL EXPERIENCE**

**Attenza Law, LLC**, Minneapolis, MN

October 2006 - present

*Owner*

- Founding partner of law firm focusing on employment and business law for small and medium-sized businesses in Minnesota and abroad
- Represented a diverse group of clients in civil litigation matters and developed trial strategy based on clients’ needs and recommendations
- Carried out a variety of transactional work for small business clients

**FORJA (Formación Jurídica para la Acción)**, Santiago de Chile

September 2005 –March 2006

*Researcher*

- Researched reforms of the Chilean criminal law system and the effects of the reforms on the rights of victims
- Interviewed individuals working in the criminal law system (defense attorneys, prosecutors, judges and victims’ advocates) about the reforms and their effects on victims
- Wrote investigative study, *Víctimas en el Nuevo Sistema de Justicia Criminal Chileno: Problemas, Buenas Prácticas y Soluciones*, distributed to Chilean organizations and institutions involved in criminal justice and citizen safety and security

**Self-Employed Legal Translator**, Minneapolis, Minnesota

March 2011 – present

- Translated from Italian to English legal documents such as motion for injunctive relief, motions to dismiss, appellate briefs and expert witness reports

## **EDUCATION**

### **William Mitchell College of Law, Saint Paul, MN**

*Juris Doctorate Degree, cum laude*, May 2005

- Class Rank: Top 12% (32/265); GPA: 3.34/4.0.
- *William Mitchell Law Review*: staff member.
- Member of ATLA (American Trial Lawyers Association) mock trial team, spring 2005; 3rd place at regional competition held in Boston, Massachusetts
- Honors:
  - Named to Dean's List: first and second semester 2003-2004 academic year; first semester and second semester 2004 – 2005 academic year.
  - Awarded CALI (Center for Computer-Assisted Legal Instruction) Award in Excellence in Argumentation and Persuasion, spring 2004 and in Advanced Advocacy, fall 2004

### **Mount Holyoke College, South Hadley, MA**

Bachelor of Arts in Italian and Latin, awarded May 1990

- GPA 3.49/4.0
- Honors:
  - Jessie Goodwin Spaulding Classics Department Prize for Freshmen, 1987
  - Italian Government Book Prize, 1990

## **PUBLICATIONS**

- *Legal Writing and Legal Skills for Foreign LL.M. Students* (West Academic 2017)
- *English for the Law: Legal English Discussions for ESL and EFL Students*
- *Víctimas en el Nuevo Sistema de Justicia Criminal Chileno: Problemas, Buenas Prácticas y Soluciones* (published by FORJA)
- *Advising Minnesota Corporations*, chapter on Foreign Trade Law, Treaties and Other Issues Surrounding the Marketing and Sale of Minnesota Corporation Products and Services
- Various articles on [www.filodiritto.com](http://www.filodiritto.com) regarding U.S. legal issues pertinent to Italian companies operating in the United States
- *Lost In Translation: Strategies and Suggestions to Overcome the Challenges of Working with Cross-Cultural Clients*, published in Hearsay (publication of Minnesota State Bar Association)
- English as a Foreign Language course booklets, published by DeAgostini and distributed throughout newsstands in Italy (1999-2000)

## **PROFESSIONAL LICENSES AND MEMBERSHIPS**

- Minnesota attorney license
- Admitted to Minnesota Federal District Court
- Minnesota State Bar Association
  - Past chair and Board Member, Marketing and Practice Management Section
- Secondhand Hounds, Board Member

## **LANGUAGES**

- English: mother tongue
- Italian: written and oral fluency
- Spanish: intermediate/advanced level